

HIE Workgroup Meeting Summary

Workgroup: Legal and Policy Workgroup

Meeting Date: Thursday, April 01, 2010

Location: ACHI Executive Conference Room

Agenda Items:

1. Welcome
2. Discussion of Legal/Policy Strategic Plan - Part 1
3. Discussion of Legal/Policy Strategic Plan - Part 2
4. Wrap Up

Discussion Highlights:

Introduction of participants in attendance and those connecting via conference call.

Melinda Wilkins reminded workgroup members that the strategic plan must be completed by April 15, 2010. Ms. Wilkins also reviewed the agenda with workgroup members.

The remainder of the meeting was spent with the workgroup discussing the table of issues, developed by Sara Israel. Ms. Wilkins requested feedback from workgroup members with regard to their questions or concerns with the items in the table.

Assignments:

Task(s)	Assigned Member(s)	Completion Date	Reporting Method
Send revisions from the table of issues to Sara Israel	All members	4/8/2010	Email
Discuss openness and transparency with TI and Governance co-chairs	Elizabeth, Sara, Melinda	4/8/2010	
Review table of laws--send questions and comments to co-chairs	All members	4/15/2010	Email

Dependencies:

Coordination/collaboration with other workgroups

Next Steps: Activities defined for next meeting

Continued work on the strategic plan

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